



Diversity

1 GROUP TRAINING ORGANISATION (GTO) NATIONAL STANDARDS

NextGen Jobs is a GTO, committed to meeting the following national compliance standard/s:

Standard 2 – Monitor and Support apprentices and trainees to completion

2.1: The GTO provides services that meet the individual needs of apprentices and trainees to facilitate the continuity of the National Training Contract to completion and the quality and breadth of the training experience.

2 DIVERSITY POLICY

NextGen Jobs operates within a diverse and multicultural society and a diverse workforce will contribute to its success.

NextGen Jobs will manage diversity throughout the organisation and respect diversity in the wider community.

3 PURPOSE

To support diversity within the business and when recruiting apprentices, trainees and staff and use it to its competitive advantage.

To be a flexible and responsive Group Training Organisation and an employer of choice by managing diversity throughout the organisation, and respecting diversity in the wider community.

4 SCOPE

This policy applies to all NextGen Jobs directors, board members, officers, managers, employees and contractors.

Diversity can be defined as any characteristic that helps shape a person's attitude, behaviour, perspective and interpretation of what is normal.

5 KEY RESPONSIBILITIES

General Manager

- Promote this policy



6 POLICY

NextGen Jobs recognises and accepts each other as unique individuals and treat each other with respect and dignity.

NextGen Jobs sources and retains human talent to ensure business growth and performance for its own organisation and that of its Employer Partners.

NextGen Jobs recognises that each employee/apprentice/trainee brings their own unique capabilities, experiences and characteristics to their work. The organisation values this diversity at all levels.

NextGen Jobs recruits people from all backgrounds; different cultural, linguistic and national backgrounds to provide valuable knowledge and understanding of its customers in local markets.

NextGen Jobs believes that different points of view resulting from diversity promotes innovation and business success. Managing diversity makes the business more creative, flexible, productive and competitive.

NextGen Jobs will leverage the benefits of a diverse workforce.

Employees recognise and respect similarities as well as differences in individual characteristics such as gender, race, age, ethnic cultural background, sexual orientation, disability, religion, education, life experience and marital status.

Within NextGen Jobs, it is everyone's responsibility to act in a manner which will create and maintain a workplace environment that supports diversity and is free from discrimination, hostility and harassment.

To benefit from a diverse workforce, NextGen Jobs has identified individuals from under-represented backgrounds for recruitment. These are but are not limited to:

- Aboriginal and Torres Strait Islanders (ATSI)
- People from Culturally and Linguistically Diverse (CALD) backgrounds
- Disadvantaged and disengaged youth
- Women in non-traditional trades or occupations
- People with an intellectual or physical disability
- People who seek to re-enter employment following a physical or mental health occurrence
- People who experience employment discrimination
- Mature age people seeking a career start or career change
- Migrants and refugees
- LGBTI or gender and sexually diverse people



7 RECORDS

Related Documents/Forms/Policies	Storage
Access and Equity – Apprentices and Trainees Policy	SharePoint
Access and Equity – Internal Policy	SharePoint
Code of Conduct – Apprentices and Trainees Policy	SharePoint
Code of Conduct – Internal Policy	SharePoint
Equal Opportunity, Discrimination and Harassment Policy	SharePoint
Privacy Policy	SharePoint

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